



Salon des carrières de
B R A N D O N
Career Symposium

2019 Exhibitor Registration Brandon Career Symposium April 15th-17th

EXHIBITOR INFORMATION

**Please note - this is how you will appear in all media*

Organization Name:

Address:

City:

Postal Code:

Contact Name:

Title:

Email:

Phone:

Exhibiting the following products/services:

What equipment and products are you bringing to set up your display? (i.e., building materials, etc):

Booth Category:

(see page 3 for list of categories)

Please circle one:

Returning Exhibitor

New Exhibitor

Initial 10x10 Booth Space

Corporate, Education, Government _____ @ \$620 (GST Included)
Association, *Small Business, **Not For Profit _____ @ \$310 (GST Included)
Indigenous Showcase _____ @ \$620 (GST Included)
Electricity Required Yes / No _____ @ \$30 (GST Included)

SUBTOTAL: _____

**A Small Business is defined as having 20 employees or less.*

***To qualify for the NFP rate, your organization must be registered Provincially with the Companies office/Corporations Branch, or Federally, with a charitable tax number. Proof of registration may be required. NFP booth will be assigned: there are a limited number of NFP booths available.*

Each Additional 10x10 Booth Space

Number of Additional Booths _____ @ \$250 (GST Included)

SUBTOTAL: _____

Advertising in the Brandon Career Symposium Handbook

PDF or JPEG must be received by March 1st, 2019. Late submissions are non-refundable.

Logo only (2 1/2" x 1 7/8") _____ @ \$100 (GST Included)
Business Card Ad (2 1/2" x 3 3/4") _____ @ \$250 (GST Included)
1/4 page Ad (3 3/4" x 5") _____ @ \$350 (GST Included)
1/2 page Ad (7 1/2" x 5") _____ @ \$500 (GST Included)

SUBTOTAL: _____

TOTAL: _____

Door Prize Sponsor

Minimum of \$25 per each door prize package. Your Business name will be included in the daily Prize Announcement Draws

Door Prize Package Announcement Draws _____

Please include your payment with this form or immediately after receiving your invoice to ensure your organization is registered. Registration for the Brandon Career Symposium is not complete until payment is received. If payment is not received by event setup date, you **MUST** contact the coordinator before set up. **Make cheques payable to Brandon Career Symposium Inc.**

By signing this contract, we agree to all terms and conditions as listed. Booth locations will be determined by the coordinator to provide maximum utilization of hall space.

Signature _____ Date _____

EXHIBITOR TERMS AND CONDITIONS

1. Choose from the following categories for booth placement:
 - Arts and Culture
 - Business and Finance
 - Education, Post-secondary
 - Employment Services and Training
 - Engineering and Architecture
 - Government, Public Administration
 - Health Sciences
 - Human Services, Social Services
 - Law, Public Safety, Corrections, Security
 - Science, Technology, Mathematics
 - Service Industry
 - Skills, Trades, Manufacturing and Transportation

2. Booth details:
 - A single booth space measures 10'x10' (multiples can be rented)
 - All booths will be draped (3 ft sides and 8 ft backdrop)
 - Rental fees will include one 8-foot decorated table and two folding chairs
 - Any additional furniture must be ordered, and paid for by the exhibitor. Please contact Display Manitoba - displaymanitoba.ca

3. Exhibits must be wholly contained within the allotted exhibit space. Demonstrations, and distribution of any printed material, souvenirs, or any other materials shall be confined to the exhibitor's allotted space.

4. In the event an exhibitor fails to make all payments by the appointed time herein, all rights of the exhibitor shall cease and terminate.

5. Exhibitors are not permitted to supply or sell food and/or beverages within the exhibit space.

6. The exhibitor agrees that no display may be dismantled or started to be dismantled, or any goods removed, during the entire show schedule, and must remain intact until close at 3:00 pm of the last day of the Symposium.

7. Exhibits must comply with fire regulations and all display materials must be fireproof.